

Transcript of Record

(template of certificate supplement)

I. Page 1 of Transcript of Record

1. Name of the supplement.
2. The series and number of the education document.
3. Name, surname.
4. Personal identification number.
5. Code and name of the education programme.
6. Duration of learning.
7. Previous education.
8. Type of learning (full-time, distance, self-study).
9. The name and address of education institution (information about the previous vocational education institution may be added)/name and address of the examination centre (including also information on the vocational education institution where learning occurred).
10. Date of admission.
11. Date when qualification was awarded.

II. Pages 2 and 3 of Transcript of Record

12. Study subjects acquired and their characteristics:
 - 12.1. study subjects (including course papers, projects, practice training);
 - 12.2. number of hours;
 - 12.3. assessment score.

III. Page 3 of Transcript of Record

13. Stamp.
14. Signature of the head of the education institution/examination centre.
15. Signature of the secretary.
16. Date of issue.
17. Registration number.

Note.

In the upper-right corner of page 3 of Transcript of Record, a protective element is printed – a hologram showing the Large National Coat of Arms, under which an inscription “vocational education” is placed in semicircle, but in the background on the horizontal lines – the inscription “Ministry of Education Science”.

Minister of Education and Science I.Druviete